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Friday 19<sup>th</sup> April 2024

Dear Parents

I am writing to inform you that Miss Sharp is currently absent from work, Miss Chelsea Caine is covering her absence and will be teaching Year 5 Coral until further notice. Unfortunately, I do not know at this time how long Miss Sharp will be absent for. Miss Caine and Miss Wilson are both available should you have any concerns you wish to discuss. Miss Caine can be contacted via Dojo, email or phone.

Due to Miss Sharp's absence the behaviour and attitudes report will not be sent out at this time.

Yours sincerely

*Jackie Harland*

Jackie Harland  
Head Teacher