



Parent Information about School Opening September 2020.

We have already sent out a document that outlines some of our safety measures, but here is some more information about procedures for when children are back at school. This document provides you with some further information about the measures that we are putting in place to ensure everyone is kept safe. **PLEASE NOTE THAT THE GOVERNMENT HAS CHANGED GUIDANCE FOR SCHOOLS A NUMBER OF TIMES DURING THE HOLIDAY SO THERE HAVE BEEN SOME CHANGES TO PREVIOUS LETTERS.**

Once I have received updated information from the Children's Centre our updated Covid 19 Risk Assessment which outlines all of our measures in a formal document will be available on the school website. If you would like a copy please email the school office office@boarshawprimary.co.uk and one will be emailed to you. We've put this guide together with some detail about the key measures to provide you with some reassurance about what we have put in place.

School Organisation

School will be split into 4 bubbles –

1. Foundation Stage (Nursery, Clownfish and Blue Tang)
2. Key Stage 1 (Sharks, Dolphins and Penguins)
3. Lower Key Stage 2 (Octopus, Starfish, Jellyfish)
4. Upper Key Stage 2 (Coral, Lionfish, Stingray and Oyster)

Start and Finish of school

Children have been split alphabetically by surname.

A – L start at 8.45am and finish at 3.00pm.

M – Z start at 9.00am and finish at 3.15pm.

The school gates will be opened at 8.40am. Parents are asked not to bring their children to school too early. On the pavements around school and in the playground there are painted smiley faces, please use these to ensure that you socially distance from other adults. We ask that only one family member brings children to school. Adults are asked to wear masks in the playground. Once children have entered school adults are asked to leave the school premises immediately. A map of the school is attached to this letter, showing the doors different classes are to use. **PLEASE NOTE ONLY STAFF AND CHILDREN MAY ACCESS THE YEAR 5 AND YEAR 6 DOORS. THE PATH TO THESE CLASSES WILL BE BLOCKED NEAR TO THE CHAUCER AVENUE GATES.**

Break Times

Bubbles will have staggered morning breaks. They'll have the same amount of break as normal, classes within bubbles will be able to mix during breaks. Bubbles will not mix with each other.

Each bubble will have their own box of break time equipment so that they aren't sharing equipment with other classes.

Lunchtimes

School meals are available as normal, parents are asked to send money in at the start of each week, the cost is £ 2.30 a day or £ 11.50 per week.

Lunchtimes are staggered in both the canteen and playground for all bubbles.

Lunchboxes

Changes in guidance means that children are now able to bring in their packed lunches in lunchboxes. We would ask that these are cleaned each evening when they come home.

Cleaning

There are enhanced cleaning measures in place. This system for cleaning was in place last term and worked well.

Other areas of school are cleaned by members of staff who aren't class based. This includes shared area surfaces, door handles, photocopiers, keypads etc.

All toilets are cleaned throughout the day. The whole school is cleaned every afternoon.

Equipment

Each child has their own pencil case with their everyday items in such as pencil, pen, glue stick and scissors. This is kept on their desk. This reduces the sharing of resources between children. Ipads and computers are wiped down after use. No pencil cases are to be brought in from home to minimise items coming in and out of school.

Books

Children will have an individual reading book that they bring home as normal. Books returned to school will be isolated for 72 hours before being put back in to circulation in order to reduce the risk of cross contamination.

Bags

We have decided that the only bags children may bring in are book bags. This has been done as they fit easily into the lockers and allow adequate space for PE kits, lunchboxes and coats.

PE Kits

PE Kits can be sent into school in a plastic bag or drawstring PE bag. Kits will be kept in individual lockers. We ask that children bring their PE kit into school and leave it in school until half term when it will be sent home for washing. Where possible please include a tracksuit, we hope to be able to do most of our PE Lessons outside.

Drinks

Water bottles are not being used this term. Each child will be given a cup that they can use and water will be available in the classroom. These cups will then be put through the dishwasher at night on a hot wash. This system worked well before the Summer holidays.

Organisation of Seating

Government guidance suggests that children should sit facing the front but recognises that this would not be possible in Nursery and Reception Children in Year 1 - 6 will have desks that are organised in rows. Years 1 and 2 may have some whole class teaching where they will sit on the carpet. Years 3 to 6 will not have carpet activities.

Staff will support children as they usually would when they need help with their learning. The teacher and teaching assistant who are based with that class won't need to socially distance from the children as they are part of that bubble. Sometimes the class will have another adult teach them such as a sports coach, these teachers will maintain distance from the children as they work in a range of classes.

First Aid Procedures

If your child requires first aid treatment, this will be carried out as normal by our first aid trained staff. If required, staff will wear PPE including gloves and an apron to carry out first aid.

Speaking to the class teacher

Parents are unable to come into school at the start or end of the day, staff will be in the playground to help direct children to the appropriate door for them to enter school. Staff on duty in the morning will wear masks. If you wish to speak to a class teacher please email them or phone the school office to arrange for a telephone appointment. Email address are provided at the end of this letter.

Illness

Please do not bring your child to school if they are displaying any symptoms of coronavirus, (temperature above 37.8, new persistent cough or loss of taste/ smell). If a child develops symptoms of Coronavirus at school we will ring parents immediately and the child will be taken to wait away from all other children until they are collected. If they can't wait alone due to their age the member of staff looking after them will wear PPE. We would ask that you provide us with at least 2 up to date emergency phone numbers and come to school as quickly as possible if we contact you.

All other illness please contact school to let us know if your child will be absent.

Questions You May Have

As there are a number of changes to our normal procedures this term, we've put together a list of possible questions you may have and we hope that this clarifies different aspects of school.

1. I cannot get to school in time at the end of the day, will my child be able to go to After School Club until I get there?

In an emergency, your child will be able to join their Bubble's After School Club please note there is a £4 charge for this.

2. Will school trips be able to go ahead?

Government guidelines states that non-residential visits can now take place. However, as a school we have made the decision not to go on any school visits in the Autumn Term due to the extra elements of risk this may add. Instead we'll be aiming to add to the children's curriculum experience with visitors linked to the topic either coming in to school to talk to the children in a socially distanced way, or talk to the children virtually.

3. Will there be after-school clubs eg Dance, football?

We are looking to start after-school clubs in the second half the Autumn Term. We have some work to do to work out how to run these in the safest way possible, so that as many children as possible can benefit from them, but whilst maintaining our bubbles.

4. Can parent/child events still take place?

At the moment we are unable to hold any events with parents due to restricting the number of people that come into school. As soon as we're safely able to we will be aiming to hold our usual range of family events.

5. I have children in different year groups with different drop off/ collection times. How does this work?

Our staggered drop off and collection times are there to minimise the number of people on the school site at once. If you have children with different start times please contact the school office so that arrangements can be made for you to drop off and collect at the same time.

6. My child has asthma/hay fever/allergies and as a result sometimes has a persistent cough. Will they be sent home because of this? Will I have to provide medical evidence to stop them being sent home?

This is a difficult question to answer as we will consider every child's individual circumstances. We have to strictly follow the guidance about sending children home if they show any symptoms of Covid-19 but we realise that children have coughs for all kinds of reasons. We will work with families to ensure we get the balance between keeping everyone safe and not sending children home unnecessarily

7. If my family have to isolate, will you be able to provide my child(children) with home learning?

Yes. Once we have finalised our remote learning plan it will be published on our school website. Learning will be provided immediately if a child has to isolate.

8. Will the children be able to cope with all the changes?

We are aiming to make school as normal as we possibly can. Many of the changes we have are to do with procedures which are the responsibility of adults and to the children these routines will just become the way that things happen. However, every child is different and we know that some children will just settle quickly back into the routines of school but others will find it difficult. Staff will be very aware of the pastoral needs of children and we have a number of staff, who will always be available to chat to children and provide support. If your child does come home from school upset about anything please let us know and we can make sure that we support them.

9. My child has friends who are in a different year group and he/she is upset about staggered breaks/lunch and not seeing their friends. Will they be able to see friends in different year groups?

Unfortunately we do have to follow guidance about bubbles as this underpins the national strategy for getting children back to school. For the time being children will only have breaks and lunchtimes with their own bubbles. Once national guidance changes on this we will look to going back to our usual systems for playtimes and lunchtimes.

10. What will happen if my child is late to school in the morning?

Being on time for school is so important and we will be following our usual procedures for when children are late. You will need to sign your child in at the office if you arrive late giving a reason for why they are late. We know that for those children who haven't been at school since March there may be difficulties initially getting back into the morning routine. Please let us know if you are having difficulties getting your child to school in a morning and we will work with you to support you with this.

11. A member of our household was shielding during lockdown. Will he/she be safe when my child returns to school?

Below is the guidance from the DfE around shielding and returning to school

Pupils who are shielding or self-isolating

We now know much more about coronavirus (COVID-19) and so in future there will be far fewer children and young people advised to shield whenever community transmission rates are high. Therefore, the majority of pupils will be able to return to school. You should note however that:

- a small number of pupils will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)
- shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. Read the [current advice on shielding](#)
- if rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below).
- some pupils no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school (usually at their next planned clinical appointment). You can find more advice from the Royal College of Paediatrics and Child Health at [COVID-19 - 'shielding' guidance for children and young people](#)

12. Will fire drill procedures have to change?

We will have a fire drill early in the new term but we may look to have several drills with a few classes each time. This minimises the chance of children coming into contact with children from other classes. Obviously in the case of a real fire the whole school would evacuate at once as the risk of fire would be far greater than the risk of mixing bubbles.

13. We didn't get to go on holiday as ours was cancelled, will we get a fine if we go during term time?

Our usual procedures for authorising holidays will apply. Holidays will only be authorised for a very limited set of circumstances and fixed penalty notices will be issued for unauthorised holidays. Children have missed so much school it is critical that they attend well now that they are back.

14. Should my child wear fresh uniform everyday?

We expect children to wear the correct school uniform. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

15. What will you put in place to help children settle in to their new class as many have missed so much time in school?

As a school we will work tirelessly over the course of the Academic Year to ensure that identified gaps in learning are catered for and all children are supported to make progress. We have a range of interventions that can be utilised to support children in their learning.

16. What can we as parents do to help our children catch up with gaps in learning and skills?

The most important thing that you can do as parents is to read with your child every day and practise the spellings/times tables that their teacher sends home for them.

Email addresses :

	Who	Email address
Office	Liz Meehan Catherine Parr	office@boarshawprimary.co.uk
Head	Jackie Harland	head@boarshawprimary.co.uk
Deputy/ SENDCo	Abigail Facchin	afacchin@boarshawprimary.co.uk
Nursery	Anna Harrison	aharrison@boarshawprimary.co.uk
Clownfish	Sarah Crowther	scrowther@boarshawprimary.co.uk
Blue Tang	Bretany Plant	bplant@boarshawprimary.co.uk
Sharks	Jane Rowley	jrowley@boarshawprimary.co.uk
Dolphins	Victoria Swann	vswann@boarshawprimary.co.uk
Penguins	Sadia Riaz	sriaz@boarshawprimary.co.uk
Octopus	Rachel Branson	rbranson@boarshawprimary.co.uk
Starfish	Bryony Jones	bjones@boarshawprimary.co.uk
Jellyfish	Ashleigh Greenhalgh	agreenhalgh@boarshawprimary.co.uk
Coral	Gabriel Dench	gdench@boarshawprimary.co.uk
Lionfish	Angela Hiscutt	ahiscutt@boarshawprimary.co.uk
Stingray	Becky Few	rfew@boarshawprimary.co.uk
Oyster	Nicola Wilson	nwilson@boarshawprimary.co.uk

Please note teachers will not respond to emails during the school day, at weekends or during holidays.